



## Box Sync Overview

# Box gets your business in sync

Want to access your Box files right on your desktop? That's what Box Sync is all about. You can also sync your desktop files directly to Box. More good news: Box Sync lets your whole team do the same, so edits and updates appear on everyone's desktop - automatically.

*“ We live by ‘create it once, distribute it widely, access it anywhere’. Box makes doing so easier than ever. ”*

**Amanda Grainger**

Civic Footprint Online  
Organizer at  
Framework Foundation

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## Get up to speed (and into the cloud) faster

Use Box Sync to get everyone's files and folders uploaded quickly. It's easy to install. All you have to do is place your files and folders in the Box Sync folder on your desktop and everything will be uploaded to Box instantly.



### All the advantages of Cloud Content Management right on your desktop:

Once your files are on Box, your content will be connected to a fully-featured Cloud Content Management solution that offers flexible collaboration, sophisticated security tools, and an easy platform to share and manage content.



**Select what you sync:** Choose which folders you sync to gain easy access to the content you work with most (and avoid cluttering up your desktop).

## Streamline projects. Accelerate workflow.

Keep files on your desktop in sync with files on Box, including shared workspaces. Every time you edit a file, team members in a shared workspace will have immediate access to the updated version and receive notifications whenever there's a change.



**Sophisticated conflict management:** What happens if two people make edits at the same time? Box Sync can merge simple changes and save copies of a file so your team can review potential version conflicts.



**Access files anywhere, even without an Internet connection:** Using Box Sync, you know you can always access the files you need right from your desktop, even when you're not online. Once you are, everything will get uploaded to Box automatically.



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Box sync works with Windows XP, Vista, and 7. Mac version coming soon.

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### Everyone can work where they want

Some of your employees love Google Docs and some love Microsoft Excel. You don't have to make a choice between online productivity tools and the power of offline solutions. With Box Sync every employee can quickly edit and update their online workspace. It's as easy as clicking the "Save" button in their desktop application.



**Any type of document:** When you save files to your Box Sync folder, you can use them with your favorite desktop applications.



**Sync with all your devices:** Once a document is on Box, you can access it from any device – like your iPhone, BlackBerry, or iPad.